

Message Text

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ACTION SCA-01

INFO OCT-01 AF-08 ISO-00 SCSE-00 PPTE-00 VOE-00 A-01 PER-03

MMO-04 /018 W

----- 000581

R 140715Z MAY 76

FM AMCONSUL CAPE TOWN

TO SECSTATE WASHDC 5200

INFO AMEMBASSY PRETORIA

UNCLAS SECTION 1 OF 2 CAPE TOWN 0582

E.O.11652:N/A

TAGS: CGEN

SUB: CAPE TOWN CONSULAR PACKAGE FY 1978

REF: (A) STATE 114092, (B) STATE 096907

1. FOLLOWING REPORT FOLLOWS FORMAT OF REFTELS. ALL CATEGORIES
OMITTED BELOW EITHER NOT APPLICABLE OR NIL.

SCHEDULE I,CONSULAR WORKLOAD,CAPE TOWN, SOUTH AFRICA, AF BUREAU

IMMIGRANT VISAS FY75 FY76 FY77 FY78

IV'S ISSUED 104 204 210 210

IV'S REFUSED 2 2 2 2

TOTAL IV CASES 106 206 212 212

MAN-HOURS UTILIZED

AMERICAN:FULL TIME PERMANENT 251 377 400 400

TEMPORARY DETAIL 24 2 4 4

TOTAL AMERICAN MAN-HOURS 275 379 404 404

LOCAL:FULL TIME PERMANENT 918 1118 1466 1466

TEMPORARY DETAIL 10 38 50 50

TOTAL LOCAL MAN-HOURS 928 1156 1516 1516

TOTAL IV MAN-HOURS 1203 1535 1920 1920

PERCENT OF TOTAL IV CASES REQUIRING:

USE OF INTERPRETER: 1 PERCENT

THIRD COUNTRY CHECK:95PERCENT

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SCHEDULE II-NON-IMMIGRANT VISAS

NIV(8 73\$ 4058 4500 4800 5000
 NIV'S REFUSED 7 5 5 5
 TOTAL NIV CASES 4065 4505 4805 5005
 MAN-HOURS UTILIZED:
 AMERICAN:FULL TIME PERMANENT 545 583 558 558
 TEMPORARY DETAIL 138 10 20 2
 TOTAL AMERICAN MAN-HOURS 683 593 578 578
 LOCAL: FULL TIME PERMANENT 711 759 390 390
 TEMPORARY DETAIL 899 810 1342 1342
 TOTAL LOCAL MAN-HOURS 1610 1569 1732 1732
 TOTAL NIV MAN-HOURS 2293 2162 2310 2310
 NIV FEES COLLECTED: \$180.00
 CREW LIST VISAS-75: 90
 NAMES OF CL VISAS-75: 3180
 PERCENT OF TOTAL NIV CASES REQUIRING:
 INTERVIEWS: 10 PERCENT
 THIRD COUNTRY CHECK: NEGLIGIBLE

SCHEDULE III:SPECIAL CONSULAR SERVICES
 AM.CITIZENS DEATHS 6 3 3 3
 NOTARIALS 122 200 220 225
 WELFARE/WHEREABOUTS 6 5 6 6
 ARRESTS 3 3 4 4
 SEAMEN AND SHIPPING 125 205 210 210
 OTHER AGENCY SERVICES 165 210 220 220
 TOTAL SCS CASES 427 626 663 668
 TOTAL SCS CASES 427 626 663 668
 MAN-HOURS UTILIZED:
 AMERICAN:FULL TIME PERMANENT 440 450 460 470
 TEMPORARY DETAIL - 9 12 12
 TOTAL AMERICAN MAN-HOURS 440 459 472 482
 LOCAL:FULL TIME PERMANENT 250 395 400 405
 TEMPORARY DETAIL 290 220 230 235
 PIT 88 NIL NIL NIL
 TOTAL LOCAL MAN-HOURS 628 615 630 640
 TOTAL SCS MAN-HOURS 1068 1074 1102 1122
 TREASURY CHECKS FY-75:19

SCHEDULE IV:CITIZENSHIP AND PASSPORT SERVICES
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PPT APPLS. EXECUTED 185 190 200 210
 PPTS APPLS.EXAMINED 40 43 45 46
 FEE PASSPORTS ISSUED 225 233 245 256
 PPTS AMENDED OR EXTENDED 41 45 50 51
 NEW REGISTRATION APPLS. 150 163 170 175
 REPORTS OF BIRTH 23 20 22 23
 WITNESS TO MARRIAGE - 1 - -
 TOTAL PPT CASES 439 462 487 505

MAN HOURS UTILIZED:

AMERICAN:FULL TIME PERMANENT 340 320 330 340
TEMPORARY DETAIL - 9 12 12
TOTAL AMERICAN MAN HOURS 340 329 342 342
LOCAL: FULL TIME PERMENENT 350 470 500 500
TEMPORARY DETAIL 270 140 150 140
PIT 91 NIL NIL NIL
TOTAL LOCAL MANHOURS 1051 939 992 992
AMERICAN REG'D(3/31/76): 962
AMERICAN CITIZEN RESIDENT:OFFICIAL 55

SCHEDULE V: CONDITIONS AND JUSTIFICATIONS

AMERICAN LOCAL

HOURS GAINED:

OVERTIME NONE 46

HOURS LOST:

STAFFING GAPS '488 NONE

PROLONGED LEAVE NONE "344

'STAFFING GAP OF 488 HOURS WAS FOR THE TIME BETWEEN THE DEPARTURE OF CONSULAR OFFICER ON DIRECT TRANSFER JULY 2,1975 AND ARRIVAL OF REPLACEMENT ON SEPT4,1975. DURING THE FIRST 5 WEEKS OF THIS VACANT PERIOD, THIS POSITION WAS PARTLY FILLED BY THE ECONOMIC/COMMERCIAL OFFICER AND THE LAST 4 WEEKS IT WAS FILLED BY A CONSULAR OFFICER ON TDY FROM THE EMBASSY IN PRETORIA.

" PROLONGED LEAVE OF 344 HOURS WAS FOR MATERNITY LEAVE GRANTED TO THE FSLE OCCUPYING THE SCS/PPT POSITION. A TEMPORARY EMPLOYEE WAS HIRED TO FILL THE VACANCY DURING THIS PERIOD.

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ACTION SCA-01

INFO OCT-01 AF-08 ISO-00 SCSE-00 PPTE-00 VOE-00 A-01 PER-03

MMO-04 /018 W

----- 000686

R 140715Z MAY 76

FM AMCONSUL CAPE TOWN

TO SECSTATE WASHDC 5201

INFO AMEMBASSY PRETORIA

UNCLAS SECTION 2 OF 2 CAPE TOWN 0582

SCHEDULE VI: POSITIONS

	VISAS	SCS	PPT	GEN	OTAL
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ERAL

AMERICAN QUTHORIZED

6/30/75	1	1	1	1	1
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AUTHORIZED 3/31/76 SAME AS ABOVE

FILLED 3/31/76 SAME AS ABOVE

LOCALS: AUTHORIZED

6/30/75	1	1	1	-	2
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AUTHORIZED 3/31/76 SAME AS ABOVE

FILLED 3/31/76 SAME AS ABOVE

INCREASE/DECREASE:

REQUIRED FY-1976: SEE BELOW

REQUIRED FY-1977: SEE BELOW

THE FSLE ASSIGNED TO THE SCS AND PPT POSITION IS ALSO RESPONSIBLE FOR THE POST'S IMPREST FUNDS AND IS DESIGNATED AS THE "CLASS B CASHIER". FIFTY PERCENT OF HER TIME IS TAKEN UP BY THESE DUTIES WHEN AVERAGED OUT ON A MONTHLY BASIS. THESE DUTIES SHOULD BE TRANSFERRED TO THE ADMINISTRATIVE SECTION IN ORDER FOR THE OCCUPANT OF THIS POSITION TO ASSIST THE IV/NIV FSLE WITH THE PRESENT AND PROJECTED WORKLOAD INCREASES.

SCHEDULE VII: FEDERAL BENEFITS, FRAUD, ETC.

A. FEDERAL BENEFITS ACTIVITY:

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NUMBER OF SSA REIMBURSED: AMERICAN: NONE LOCAL :NONE
HOURS WORKED BY OCCUPANTS OF THESE POSITION ON WORK OTHER THAN
FEDERAL BENEFITS: AMERICAN :1725 LOCAL :1659
HOURS WORKED BY REGULAR (NON REIMBURSED) CONSULAR EMPLOYEES ON
FEDERAL BENEFITS: AMERICAN 131 LOCAL :262
ESTIMATED INCREASE OVER FIVE YEARS AGO: 25PERCENT
ESTIMATED INCREASE DURING NEXT FIVE YEARS: 30PERCENT

B. FRAUD INVESTIGATIONS

(1) NOT DONE: N/A

(2) DONE BY SY: N/A

(3) DONE BY CONSULAR SECTION: YES

(A) SPECIAL FRAUD UNIT: N/A

(B) REGULAR PERSONNEL: REGULAR

IF DONE BY CONSULAR UNI-MAN-HOURS FOR: AMERICAN: 24 LOCAL: 24
VISA APPLICATIONS: N/A RATE OF INCREASE/DECREASE: N/A
PPT APPLICATIONS: 48 RATE OF INCREASE/DECREASE: FIRST CASE
ON FILE AT THIS TIME
DONE FOR INS: N/A RATE OF INCREASE/DECREASE: N/A
: MISSION INTEREST CASES-DOES POST HAVE FORMAL REFERRAL SYSTEM: N/A
D. NUMBER OF AMERICAN CITIZENS IN JAIL:
AS OF 3/31/76: NONE RATE OF INCREASE/DECREASE: NONE
(A) IS EMBASSY NOTIFIED IMMEDIATELY WHEN U.S.CITIZEN ARRESTED?YES
(B) DESCRIBE ANY PROTECTION PROBLEMS: IN THE PAST,THE POST
HAS HAD FULL COOPERATION FROM THE POLICE DEPARTMENT IN ASSISTING
DETAINED AMERICAN CITIZENS. THERE IS NO PHYSICAL ABUSE OF THE
PRISONER THAT THE POST IS AWARE OF AND THE JAILS ARE CLEAN
THE FOOD ADEQUATE. LAWYERS ARE HONEST AND RELIABLE AND SENTENCES
BY THE COURST SEEM TO BE FAIR AND JUST.

(C) DESCRIBE POST'S PROTECTION PROGRAM,INCLUDING VISITATION
AND MAN HOURS USED, IN ARREST CASES: POST HAS NO FORMAL PROTECTION
PROGRAM SINCE THE NUMBER OF ARREST CASES HAVE BEEN VERY FEW
OVER THE PAST YEARS. THE POST IS EITHER CONTACTED BY THE
DETAINED AMERICAN CITIZEN OR BY THE POLICE DEPARTMENT A THE
TIME OF THE ARREST. THE DETAINED AMERICAN CITIZEN IS VISITED
BY AN OFFICER FROM THE CONSULATE GENERAL AS SOON AS POSSIBLE AFTER
HAVING BEEN NOTIFIED TO RENDER ASSISTANCE AS OUTLINES IN
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7 FAM. TEN MAN HOURS HAVE BEEN USED ON ARREST CASES INCLUDING
VISITATION DURING FY-1975.

SUMMARY: THE DUTIES OF THE CONSULAR OFFICER HAVE BEEN REVISED
SINCE THE CONSULATE GENERAL'S LAST REPORT DATED MAY 6,1975.
THE CONSULAR
OFFICER NOW SPENDS 95PERCENT OF HIS TIME ON CONSULAR
ACTIVITIES AND ONLY 5 PERCENT OF HIS TIME ON ADMINISTRATIVE MATTERS.
IN HE NEAR FUTURE,THE POST WILL EXPLORE THE POSSIBILITY OF
TRANSFERRING OUT OF THE CONSULAR SECTION THE BUDGET AND FISCAL
DUTIES NOW HANDLED BY THE FSLE FILLING THE SCS/PPT POSITION.
IF THIS IS ACCOMPLISHED, THE SCS/PPT FSLE WILL BE ABLE TO TAKE
ON MORE DUTIES FROM THE VISA SECTION AND HELP TO ELIMINATE
THE EXTRA 1/2 MAN YEAR THAT IS NOW REQUIRED IN THAT SECTION.
THIS REPORT HAS BEEN SHOWN TO AND DISCUSSED WITH THE
DEPUTY CHIEF OF MISSION.

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Margaret P. Grafeld
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